

AHP's Provider Training and Education Team delivers trainings for prospective HIV Test Counselors and other providers on behalf of the State Office of AIDS throughout California.

The Proficiency Re-Examination (PRE) Training is for Basic Counselor Skills Training (BCST) participants who were unsuccessful in passing a technical component of the BCST (examples include: OraQuick Fingerstick; Alere Fingerstick; OraQuick Rapid Testing; Alere Rapid Testing). Each technical component missed has a review and re-examination component that is one-half day in length.

If your County, agency, or site wishes to host a training, please be certain that the location you have in mind meets the following requirements, which are key to participant success:

Your signature below attests that you have ensured that:

- ☐ The room is large enough to comfortably and safely accommodate 14 people (12 participants, 2 trainers).
- ☐ The room has been measured and has at least 300 square feet in usable training space.
- ☐ Photographs of the training space from at least 2 angles are attached.
- ☐ There are enough tables and chairs for 14 people. The chairs and tables are movable.
- ☐ The artificial lighting in the room will be full and bright enough to read extremely faint lines. Stationary task lamps, including floor and desk lamps, may be brought in by the host, but all areas where participants are seated must be brightly and fully lit by the host agency.
- ☐ The site is available to trainers to set up at 8am.
- ☐ The room has been reserved for the entire day (8:00am to 6:00pm).
- ☐ The site is open during the above hours, or, if not, special arrangements have been made for trainers to have access to the room.
- ☐ A host site staff member will be identified to dispose of biohazardous waste (sharps containers and biohazard bags) at the end of the day.
- ☐ Participants and trainers will have access to adequate bathroom facilities to accommodate 14 people.
- ☐ Site will provide a full pad of poster paper and an easel.

If you are having difficulty meeting one of these requirements, please contact Jen Shockey at jen.shockey@ucsf.edu, realizing that it is likely that we will not be able to schedule the training until an appropriate site is identified.

Signature of Person Requesting PRE

Cell Phone Number

Signature of On-Site Contact

Cell Phone Number

Date